

University of Southern California  
Office of Financial Analysis  
Telecommunication Charges Exception Form

Requestor Name:

Account Number(s):

Account Name(s):

Recipients Receiving Benefit:

---

Please check which object code(s) to apply this exception to:

25100 - Telephone Usage

25600 - Audio Teleconference

25200 - Telephone Equipment

25700 - Ethernet Installation

25500 - DSL Charges

25800 - Cellular Service

What % of this service will benefit the  
project? (choose one)

---

Briefly describe the nature of the project:

How will the staff member(s) use this service?

How is the service essential to accomplish the goals/objectives of the project?:

---

*(for internal purposes only)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_